

Board of Education  
Regular Meeting  
December 16, 2009

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Wednesday, December 16, 2009 in the office of the Board of Education. The meeting was called to order at 5:15 P.M. by Greg Brown, President. Other members present were Angie Cory, Pete Hatfill, Betty Nairn, Julie Pohlman and Ed Test. Also in attendance were James Whiteside, Interim Superintendent; Ken Schell, District Administrator, Cory Breden, IMS Principal, and Kim Wackerly, IMS Assistant Principal.

A motion was made by Hatfill, seconded by Test to adjourn to closed session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, and student disciplinary case. Motion carried. The Board, along with Mr. Whiteside, Mr. Schell, Mr. Breden, and Mrs. Wackerly adjourned to closed session at 5:15 P.M. (Session 1)

Cindy Cannon entered at 5:20 P.M.

Julie Pohlman exited at 6:10 and reentered at 6:12 P.M.

Greg Brown exited at 6:13 P.M. and reentered at 6:14 P.M.

The Board returned from closed session at 6:20 P.M. A motion was made by Pohlman, seconded by Test to reconvene the open session. Motion carried.

Those in attendance for open session were Alan Churchman, Curriculum Director; Tracy Howard, Director of Special Education; Tammy Steckel, Director of Business Affairs; Keith Norman, Director of Technology; also, Jill Boomer, The Jersey County Star; Jong Cambron, The Jersey County Journal; Maggie Borman, The Telegraph; Michelle Brown, Michelle Bidlack, Mary Schell, Rose DeCoursey; Cynthia Barnhart, Denise Kallal, Cory Breden, and Lisa Schuenke, Principals; Lori Hopkins, Chris Skinner, Judy Fritz, Tonda Pegue, Cindy Russell, Stephanie Abbott, Lynn Goetten, Freddy Hatfill, Vicki Bone, Kelli LeBlanc, Genevieve Mossman, Sylvia Hayward, Monica Eschbach, Averyl Mueller, district employees; and numerous parents and citizens.

The tax levy hearing was held beginning at 6:30 P.M. Tammy Steckel reviewed the tax levy process, 2008 rates and extensions, and the proposed 2009 levy. No questions were asked.

#### AGENDA APPROVAL

A motion was made by Cory, seconded by Pohlman to approve the agenda as presented with the addition of Student Discipline under Items for Action. On roll call, Brown, yes; Cannon, yes; Cory, yes; Hatfill, yes; Nairn, yes; Pohlman, yes; Test, yes. Motion carried.

#### MINUTES

A motion was made by Cory, seconded by Test that the minutes of the regular meeting of November 18, Board policy committee meeting of November 24, and the special meeting

of December 3 be approved as recorded. On roll call, Cannon, yes; Cory, yes; Hatfill, yes; Nairn, yes; Pohlman, yes; Test, yes; Brown, yes. Motion carried.

### COMMUNICATIONS

1. A thank you letter was received from music teacher, Ann Bishop.
2. Brian Johnson, Steve Beauchamp, Amy Woelfel, Paul Braundmeier, Lisa Jones, Tonya Grant, Bill Yamnitz, Debbie Loges, Paul Pepper, Neva Noble, Sandy Kanallakan, DeeDee Roth, Thora Buis, Jessica Hunn, Tammy Embrey, Gary Goode, and Kent White addressed the Board of concerns regarding the rumors of the closing of the elementary schools.

### AUDIT REPORT

Mrs. Kim Loy, Scheffel and Company, reviewed the FY09 audit. A motion was made by Hatfill, second by Cory to accept the FY09 annual audit and place on file. On roll call, Cory, yes; Hatfill, yes; Nairn, yes; Pohlman, yes; Test, yes; Brown, yes; Cannon, yes. Motion carried.

### BILLS

A motion was made by Hatfill, seconded by Nairn that the bills, as presented, be approved for payment and orders drawn. On roll call, Hatfill, yes; Nairn, yes; Pohlman, yes; Test, yes; Brown, yes; Cannon, yes; Cory, yes. Motion carried.

### PERSONNEL

Ms. Whiteside reviewed the personnel recommendations. A motion was made by Pohlman, seconded by Test to approve the following personnel action:

- Approve the following JCHS fall coaches for 2010:
  - Head Coaches
  - Football - Gary Carter
  - Boys Soccer - Marc Patton
  - Girls Tennis - Stote Reeder
  - Boys & Girls Cross Country - Harold Landon
  - Volleyball - Bob Siemer
  - Assistant Coaches
  - Football - Jamie Gorman, BJ Symes, Chris Skinner, Gary Herron
  - Boys Soccer – Jason Brunaugh, Scott Burney
  - Volleyball – Joya Skinner
- Approve the following Illini Middle School fall coaches for 2010:
  - 8<sup>th</sup> Grade Girls Basketball – Jim Woelfel
  - 8<sup>th</sup> Grade Football - Curt Schreoder
  - 7<sup>th</sup> Grade Football – Roger Kirby
- Approve the employment of Bryan Brown as 2010 JCHS golf coach.
- Approve the following elementary boys basketball coaches for 2009-2010.
  - Dow Elementary – Jim Woelfel

Grafton Elementary – Matt East  
Fieldon Elementary – Lisa Jones

- Approve the resignation of Angela Wood as JCHS Flag Squad sponsor effective immediately.
- Approve the request of Mary Lou Steckel to extend her medical leave of absence.

#### Informational Item

- Mrs. Sue Brosie and Mrs. Darla Drainer will serve as volunteer cheerleader sponsors at Fieldon elementary.
- Mrs. Stacy Beauchamp will serve as volunteer cheerleader sponsor at Grafton elementary.
- Mrs. Stephanie Meuth and Mrs. Ellen Schaefer will serve as volunteer cheerleader sponsors for the Illini Red team at East Elementary.
- Mrs. Trisha Clevenger and Mrs. Becky Walsh will serve as volunteer cheerleader sponsors for the Illini White team at East Elementary.
- Brian Borkowski, Allen Snyder, Tim Kamp, Mark Pohlman will serve as volunteer JCHS football coaches.
- Debbie Allen will volunteer as JCHS volleyball coach.

On roll call, Nairn, yes; Pohlman, yes; Test, yes; Brown, yes; Cannon, yes; Cory, yes; Hatfill, yes. Motion carried.

#### INVESTMENTS

None at this meeting.

#### PURCHASES/CONTRACTS

None at this meeting.

#### TAX LEVY

A motion was made by Hatfill, seconded by Nairn to adopt the following resolution levying taxes for the year 2009 authorizing the filing of a Certificate of Tax Levy.

BE IT RESOLVED, by the Board of Education of Community Unit School District No. 100, Jersey/Greene Counties, Illinois (the “District”):

Section 1: That there be and there is hereby levied upon all the taxable property in the district the following direct annual taxes for the year 2009: the sum of \$5,640,450 as special tax for educational purposes; the sum of \$1,532,750 as a special tax for operations and maintenance purposes; the sum of \$613,100 as a special tax for transportation purposes; the sum of \$153,300 for special tax for working cash purposes; the sum of \$513,000 for special tax for Illinois Municipal Retirement purposes, the sum of \$448,700 as a special tax for social security purposes; the sum of \$0 as a special tax for fire and prevention and life safety purposes; the sum of \$524,000 as a special tax for tort immunity purposes; the sum of \$122,650 as a special tax for special education purposes; and the sum of \$118,000 as a special

tax for leasing purposes.

Section 2: That the President and Secretary of this Board of Education be and they are hereby authorized and directed to file, or cause to be filed with the County Clerks of Jersey and Greene Counties, Illinois, a certificate of Tax Levy substantially in the form attached and made part hereof on or before the last Tuesday in December of this year, and it shall be the duty of said County Clerks to ascertain the rate necessary to produce the taxes herein levied and extend the same for collection on the tax books against all of the taxable property within the District in order to raise the respective amounts aforesaid for the year 2009, and a certified copy of this resolution and said Certificate of Tax Levy shall be filed with the School Treasurer who receives the taxes of the District.

Section 3: That all resolutions, order or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

Section 4: This resolution shall be in full force immediately upon its passage.

ADOPTED this 16<sup>th</sup> day of December, 2009.

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President, Board of Education

ATTEST:

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Secretary, Board of Education

On roll call, Pohlman, yes; Test, yes; Brown, yes; Cannon, yes; Cory, yes; Hatfill, yes; Nairn, yes. Motion carried.

#### INTERNET SAFETY PLAN

Resulting from a state law passing this past year, it is necessary to implement an Internet Safety Plan. Mr. Norman reviewed the plan to be implemented next semester by the classroom teachers teaching students of internet safety. A motion was made by Hatfill, second by Test to approve the Internet Safety Plan as presented by Mr. Norman. On roll call, Test, yes; Brown, yes; Cannon, yes; Cory, yes; Hatfill, yes; Nairn, yes; Pohlman, yes. Motion carried.

#### REVIEW OF CLOSED SESSION MINUTES

The Board of Education or their designee is required by law to do a semi-annual review of closed session minutes. A motion was made by Cory, seconded by Test to approve the request of Mr. Whiteside that all closed session minutes remain confidential. On roll call, Brown, yes; Cannon, yes; Cory, yes; Hatfill, yes; Nairn, yes; Pohlman, yes; Test, yes.

Motion carried.

#### FUND RAISING REQUESTS

A motion was made by Hatfill, seconded by Cory to approve the following fund raising requests:

- Request of Delhi PTO to participate in the U.S. Cellular Program “Calling All Communities” contest through January 15, 2010.
- Request of Dow Elementary to participate in the “Computers for Education” fund raiser January 22 – 29, 2010.

On roll call, Cannon, yes; Cory, yes; Hatfill, yes; Nairn, yes; Pohlman, yes; Test, yes; Brown, yes. Motion carried.

#### USE OF DISTRICT FACILITIES

A motion was made by Cannon, seconded by Hatfill to approve the request of Turner Tumbling to use the JCHS auditorium April 30 through May 2, 2010 for the annual spring recital program contingent upon providing a certificate of insurance. Motion carried.

#### FREEDOM OF INFORMATION ACT OFFICERS

A motion was made by Pohlman, seconded by Cory to appoint the superintendent and the superintendent’s secretary as Jersey #100 Freedom of Information Officers. On roll call, Cory, yes; Hatfill, yes; Nairn, yes; Pohlman, yes; Test, yes; Brown, yes; Cannon, yes. Motion carried.

#### STUDENT DISCIPLINE

A motion was made by Nairn, seconded by Hatfill to expel Student A, as discussed in closed session, for the remainder of the 2009-2010 school year with the expulsion held in abeyance if Student A enrolls and successfully completes the Safe School Program. On roll call, Hatfill, yes; Nairn, yes; Pohlman, yes; Test, yes; Brown, yes; Cannon, yes; Cory, yes. Motion carried.

#### ITEMS FOR DISCUSSION

##### Finance Reports

Regular monthly finance reports, namely, Treasurer’s Report, Revenue & Expenditure Report, Utility Reports, Interest Revenue Report, PMA Statement, Activity Fund Report, and the State Payment Status Report were received, discussed and placed on file.

##### School Improvement Initiative – JCHS

The JCHS leadership team, consisting of Maureen Shortal Wrench, Mindy Woelfel, Myra Woelfel, Rick Sims, Harold Landon, Angela Woods, Kevin Strebels, Scott Burney, Lisa Schuenke, Lori Hopkins and Alan Churchman has committed to a two year School Improvement Initiative Program starting this past summer. Mrs. Schuenke and Mrs. Schuenke presented a presentation showing the involvement of JCHS teachers and students.

### Building Audits

Building Audits were not discussed at this meeting, but will remain on the agenda for the January meeting.

### School Board Policy Recommendations – First Reading

The Board Policy Committee met on November 24 to review the latest policy update recommendations from the Illinois Association of School Boards policy update service. The policies listed below are recommended for the first reading of changes and voted on at the January meeting.

- 2:260 Board Uniform Grievance Procedure (1 correction Den to Ken)
- 5:220 Professional Personnel – Substitute Teachers
- 6:15 Instruction – School Accountability
- 2:20 Board – Powers & Duties of the Board of Education
- 2:40 Board – Board Member Qualifications
- 2:110 Board – Qualification, Term, and Duties of Board Officers (2 changes)
- 3:40 General School Admin – Superintendent
- 4:40 Operational Services – Incurring Debt
- 4:100 Operational Services – Insurance Management
- 4:110 Operational Services – Transportation
- 4:140 Operational Services – Waiver of Student Fees
- 5:30 General Personnel – Hiring Process and Criteria
- 5:90 General Personnel – Abused and Neglected Child Reporting
- 5:100 General Personnel – Staff Development Program
- 5:120 General Personnel – Ethics
- 5:250 Professional Personnel – Leave of Absences
- 5:280 Educational Support Personnel – Duties & Qualifications
- 5:330 Educational Support Personnel – Sick Days, Vacation, Holidays, and Leaves
- 6:110 Instruction – Programs for Students At Risk of Academic Failure and/or Dropping Out of School
- 6:300 Instruction – Graduation Requirements
- 6:310 Instruction – Credit for Alternative Courses & Programs, and Course Substitution
- 6:340 Instruction – Student Testing and Assessment Program
- 7:190 Students – Student Discipline
- 7:240 Students – Conduct Code for Participants in Extra Curricular Activities
- 7:300 Students – Extra Curricular Athletics
- 8:100 Community Relations – Relations with Organizations and Agencies

### SUPERINTENDENT’S REPORT

Mr. Whiteside reported:

- Thank you for the Good News.
- Reminder that Mr. Burgett & Mr. Settles will meet with the Board January 14, 2010 at 5:00 P.M.
- Announced January Board meeting will be held at West Elementary.

- Announced 25 Illinois State Scholars will be invited to the January meeting for recognition.
- Thanked the JCEA for the boxes of fruit.

A motion was made by Hatfill, seconded by Test to adjourn to closed session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Motion carried. The Board adjourned to closed session at 9:40 P.M. (Session 2)

Betty Nairn entered at 9:50 P.M.

The Board returned to open session at 10:12 P.M. A motion was made by Hatfill, seconded by Test to reconvene the open session. Motion carried.

A motion was made by Hatfill, seconded by Test to adjourn. Motion carried. The regular meeting of December 16, 2009 adjourned at 10:12 P.M.