

Board of Education  
Regular Meeting  
June 18, 2003

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Wednesday, June 18, 2003 in the office of the Board of Education. The meeting was called to order at 6:30 P.M. by Sherry Droste, President. Other members present were David Beach, Bill Bishop, John Copley, Paul Rogers and Stu Trask.

Also in attendance were Cyndy Rice, Superintendent; Pam Heitzig, District Administrator; Bill Church, District Administrator; William Breden, Director of Transportation, Purchasing and Facilities; Ruth Eschbach, Special Education Director; Keith Norman, Director of Technology; Tammy Steckel, Director of Business Affairs; also, Laura Pranaitis, The Telegraph; Jill Boomer, Jersey County Star; Jill Thurston, Jersey County Journal; Bonnie Tungett, Tracy Howard, Principals; Pat Coyle, Judy Fritz, Cindy Russell, District Employees; Pearl Fester, Gen Tepen, Russ Tepen, Cindy Cannon, Nancy Scott, Michael Scott, Jana Ferguson, Mary Shaw, Steve Rice Bob Norman and James Whiteside.

A motion was made by Bishop, seconded by Beach to adjourn to executive session for the purpose of personnel evaluation. Motion carried. The Board, along with Mrs. Rice and Mr. Whiteside adjourned for executive session at 6:30 P.M.

The Board returned from executive session at 7:15 P.M. at which time a motion was made by Copley, seconded by Trask to reconvene the regular session. Motion carried.

A motion was made by Copley, seconded by Rogers to approve the Agenda as presented. On roll call, all voted yes. None no. Motion carried.

#### MINUTES

A motion was made by Rogers, seconded by Trask that the minutes of the regular meeting May 21, and special meeting June 3 be approved as recorded. On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

#### COMMUNICATIONS

On behalf of the Board, Mrs. Droste honored Mrs. Rice and Mrs. Heitzig for the outstanding job they have performed dedicating 33 years of service to the students and faculty of District 100.

#### BILLS

Following discussion, a motion was made by Rogers, seconded by Copley that the bills as presented be approved for payment and orders drawn. On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

## PERSONNEL

Mrs. Rice reviewed the personnel recommendations. A motion was made by Bishop, seconded by Beach to approve the request to post a Special Education vacancy as soon as Jobs for Illinois Graduates funding is confirmed.

Also, to approve the following resignations and leaves:

- Accept the resignation of John Burks as head baseball coach at JCHS effective the end of the 2003 season.
- Accept the resignation of Rick Basala as freshman baseball coach at JCHS effective end of the 2003 season.
- Approve the medical leave request of Ernest Ayres, custodian at East Elementary, for approximately six weeks ending July 1, 2003.

On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

## BUDGET RESOLUTION

To meet statutory requirements, the Board must pass a resolution to appoint someone to prepare a 2003-2004 budget, file a public notice regarding the display of the budget and conduct a hearing on said budget. A motion was made by Copley, seconded by Beach to adopt the following resolution:

*BE IT RESOLVED* by the Board of Education of Community Unit School District No. 100, Counties of Jersey and Greene, in the State of Illinois that the Superintendent of Schools, James Whiteside, is hereby appointed to prepare a tentative budget for said School District for the fiscal year that begins July 1, 2003 and ends June 30, 2004, which tentative budget shall be filed with the Secretary of the Board.

*NOTICE IS HEREBY GIVEN* by the Board of Education of Community Unit School District No. 100, Counties of Jersey and Greene, State of Illinois, that a tentative budget for said School District for the fiscal year beginning July 1, 2003 will be on file and conveniently available to the public for inspection at 100 Lincoln Street, Jerseyville, Illinois in the School District Office from and after 1:00 P.M. on the 14th day of August, 2003.”

*NOTICE IS HEREBY GIVEN* that a public hearing on said budget will be held at 6:30 P.M. on the 17th of September, 2003 at the Board of Education Office, School District No. 100, Counties of Jersey and Greene, State of Illinois.

On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

## PMA FINANCIAL SERVICES

Jeff Schroeder and Paul Woelke, representatives from PMA, were present at the meeting to ascertain Board direction regarding investing to maximize the interest on the \$10,000,000 Construction Bond money. After discussion a motion was made by Copley, seconded by Trask, to instruct PMA to invest the Construction Bond money with the National Certificate Deposit market as long as the difference is at least 10 basis points above local financial institutions.

On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

## PURCHASES AND CONTRACTS

A motion was made by Rogers, seconded by Beach to pay the annual membership dues for the Illinois Association of School Boards in the amount of \$3,218 for FY 2004. On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

A motion was made by Copley, seconded by Rogers to renew a five-year lease agreement providing space for Lewis and Clark Community College Administrative Office building. The annual rate will be \$15,600 July 1, 2003 through June 30, 2008. On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

A motion was made by Rogers, seconded by Trask to resurface the main gym floor at JCHS. Buckeye has agreed to pay half of the total expense of \$7,619. On roll call, Beach, yes; Bishop, yes; Copley, no; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

## INVESTMENTS

A motion was made by Beach, seconded by Bishop to approve Investment No. 8 completed by School Treasurer:

Invested on May 28, 2003 First Bank in CD #954660000837 at 1.00% interest for a period of 30 days with maturity June 27, 2003.

Social Security	\$130,000.00
IMRF	130,000.00
Operations & Maintenance	600,000.00
Fire Prevention	300,000.00
Working Cash	<u>340,000.00</u>
Total Invested	\$1,500,000.00

On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

## PREVAILING WAGE RESOLUTION

In June each year, the Board of Education is required to investigate and ascertain the prevailing wage rates as defined in the Prevailing Wage Act. A motion was made by Copley, seconded by Bishop to adopt the following resolution:

*WHEREAS*, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq. and

*WHEREAS*, the aforesaid Act requires that Community Unit School District No. 100 of the Counties of Jersey and Greene investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Counties of Jersey and Greene employed in performing construction of public works, for said Community Unit School District No. 100.

*NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 100:*

*Section 1:* To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of Community Unit School District No. 100 is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Jersey County area as determined by the Department of Labor of the State of Illinois as of June of the current year a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by Community Unit School District No. 100. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

*Section 2:* Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of Community Unit School District No. 100 to the extent required by the aforesaid Act.

*Section 3:* The Community Unit School District No. 100 Clerk shall publicly post or keep available for inspection by any interested party in the main office of Community Unit School District No. 100 this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

*Section 4:* The Community Unit School District No. 100 Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

*Section 5:* The Community Unit School District No. 100 Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

*Section 6:* The Community Unit School District No. 100 Clerk shall cause to be published in a newspaper of general circulation within the area copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Approved this 18th day of June, 2003

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Sherry Droste, Board President

On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

#### FUND RAISER

A motion was made by Rogers, seconded by Copley to approve the following requests:

- Request of Illini Middle School to host the annual magazine sale in the fall.
- Request of Illini Middle School allowing students to participate in the St. Jude's Hospital Math-a-thon next year with proceeds going to the hospital.
- Request from Pat Coyle for JCHS students to sell coupon books through Entertainment Publications.

On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

#### TRIP REQUESTS

A motion was made by Copley, seconded by Beach to approve the request of David Allsup to take JCHS Spanish students to Mexico the summer of 2004. On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

#### USE OF DISTRICT FACILITIES

After discussion, a motion was made by Rogers, seconded by Beach to approve the request of the Village of Fieldon to use the grounds at Fieldon Elementary for a July 4<sup>th</sup> celebration. On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

### GRAFTON ELEMENTARY DESIGN PHASE

A motion was made by Trask, seconded by Rogers giving Design Architects permission to draw a design for the Grafton Elementary replacement building. On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

### SALARIES FOR NON UNION EMPLOYEES

A motion was made by Copley, seconded by Rogers to approve a raise of 4.5% for classified employees not covered under a union contract. This group includes bus drivers, bus riders, mechanics, district maintenance, unit office secretaries, and unit office accountants. On roll call, Beach, yes; Bishop, yes; Copley, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

### ITEMS FOR DISCUSSION

Regular monthly finance reports including Treasurer's Report, Revenues and Expenditures Report, Utility Report, Activity Report, and Interest Revenue Report were received, discussed and placed on file.

### SUPERINTENDENT'S REPORT

Mrs. Steckel reported on the following:

- QZAB fee of 4%
- Changes in benefits and premiums with Egyptian Trust, employee health insurance.
- Property & Casualty Renewal rates up 17%
- Workman's Comp 2.9 % rate increase
- Distributed a monthly report from PMA showing activity in the account.

Mrs. Rice thanked the past and present Board expressing how much she will miss the people.

Mrs. Droste thanked Mrs. Rice & Mrs. Heitzig, and all the Administrators for making the transition to a new administration so smooth and successful.

A motion was made by Copley, seconded by Rogers to adjourn. Motion carried. The regular meeting of June 18<sup>th</sup> adjourned at 8:45.