

Board of Education
Regular Meeting
May 21, 2003

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Wednesday, May 21, 2003 in the office of the Board of Education. The meeting was called to order at 7:00 P.M. by Sherry Droste, President. Other members present were David Beach, Bill Bishop, John Copley, Terrie Kallal and Stu Trask.

Also, in attendance were Cyndy Rice, Superintendent; Pam Heitzig, District Administrator; Bill Breden, Director of Transportation, Purchasing and Facilities; Ruth Eschbach, Special Education Director; Keith Norman, Director of Technology; Tammy Steckel, Director of Business Affairs; also, Jill Boomer, Jersey County Star; Laura Pranaitis, The Telegraph; Tracy Howard, Don Tungett, Michelle Brown, David Evans, Pete Hatfill, Denise Kallal, Jack Holmes and Bonnie Tungett, Principals; Judy Fritz, Barb Terpening, Cindy Russell, Susan Martin, Jane Heitzig, Shelly Kanallakan, Stephanie Webster, Monica Eschbach, Bob Siemer, Sue Peabody, Kim Scoggins, Averyl Mueller, District Employees; Jim Whiteside, Heidi Scott, Patty Punkett, Kari Ontis, Harold Martin, Jennifer Cronin, Kim Price, Angie Brangenberg, Michele Cundiff, Stasha Cundiff, Jana & Jeff Ferguson and Mary Shaw.

A motion was made by Beach, seconded by Copley to approve the Agenda as presented plus an addendum to personnel and to add an executive session for the purpose of evaluation of personnel and pending legal action at the end of meeting. Motion carried.

MINUTES

A motion was made by Trask, seconded by Bishop that the minutes of the regular meeting of April 16, and special meeting of May 12 be approved as recorded. On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Trask, yes; Droste, yes. Motion carried.

COMMUNICATIONS

None at this time.

BILLS

A motion was made by Copley, seconded by Trask that the bills, as presented, be approved for payment and orders drawn. On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Trask, yes; Droste, yes. Motion carried.

PERSONNEL

Mrs. Rice reviewed the personnel recommendations. A motion was made by Bishop, seconded by Copley to approve the following transfers for the 2003-2004 school year:

Certified

- Sally Stumpe to Elementary Art
- Joan Sibert to East Elementary, Grade 4

- Kay Wittman to East Elementary, Grade 5
- Amy Gray to Dow, Grade 4
- Kim Scoggins to Dow, Grade 6
- Kathy Mattis to Delhi, Grade 1
- Jill Casey to Illini, Grade 6
- Lynn Goetten to East, Kindergarten
- Diane Fessler to East, Grade 2
- Karen Young to Grafton, Kindergarten
- Stacey Beauchamp to Grafton, Grade 1
- Melissa Smay to West, Grade 3
- Carrie Snyder to East, Grade 2
- Roger Boss to JCHS, Building Assignment
- Bob Siemer to JCHS, Social Studies and English
- Linda Joyce to Dow and East, REACH
- Joan St. Peters to Illini, MR Class
- Patty Heineman to Delhi, MR Class

Classified

- Cheryl Schwab to West, Secretary
- Kem Bartlett to Illini, Secretary
- Judy Nurnburger to K-8 Library Secretary
- Denise Bock to Delhi/Illini, Secretary

Administrative

- Tracy Howard to Special Education, Illini Middle School and District Special Education Coordinator
- Don Tungett to Fieldon Elementary, 6th Grade Teaching Principal
- Michelle Brown to Delhi Elementary Principal and District duties
- Dave Evans, Dow and Grafton Principal

Also, to approve the following Resignations/Leaves:

- Resignation of Janet Crawford, Instructional Aide at Illini Middle School, effective end of the 2002-03 school year.
- Resignation of Lynn Marshall, teacher at Grafton Elementary, effective end of the 2002-03 school year.

Mrs. Tungett recommended the following classes and teachers for JCHS summer school:

Drivers' Ed – Book Phase (two sections): Rick Basala

Drivers' Ed – Behind the Wheel: Byron Brown, Stan Hawkins, Rick Basala, Glen Ketchum

Government: Frank Speidel

Health: Susan Kirchner

English: Maureen Shortal

On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Trask, yes; Droste, yes. Motion carried.

Mr. Rogers arrived at 7:20.

PURCHASES AND CONTRACTS

Mr. Breden reviewed Bid No. 2003-11, Instructional, Art Supplies & Printer Supplies. After discussion a motion was made by Beach, seconded by Kallal to purchase from the following vendors based upon low bids as per specifications:

Da-Com (Riso)	\$8,687.00
Bye Mor	3,454.05
Unisource	215.55
Standard Stationery	958.31
School Specialty	1,492.38
Educational Marketing	105.62
Video Service of America	231.93
Office Source	4,868.52
Best Computer	1,239.89
Birdsell's Computers	1,732.81
Williams Office Products	42.00
Quill	761.41
Prestige	1,946.79
Aves Audio	<u>886.76</u>
Total	\$26,623.02

On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

Mr. Breden reviewed Bid No. 2003-12, P.E. Equipment & Supplies. A motion was made by Trask, seconded by Kallal to approve the recommendations as presented from the following vendors based upon low bids as per specifications:

Bill Magan Sports	\$67.64
BSN	245.05
Greg Larson Sports	115.32
Gopher	718.30
Hayden's	80.43
Johnny Mac	182.22
Merkels	428.58
S&S Worldwide	78.88
Sportime	<u>113.23</u>
Total	\$2,029.65

On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

A motion was made by Rogers, seconded by Copley to allow McLiney and Company to sell \$600,000 Qualified Zone Academy Bonds (QZAB). Selling these no interest bonds will fund Health Life Safety roof replacements at West and Fieldon. On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

A motion was made by Trask, seconded by Rogers to approve PMA's Bond Proceed Management Program. PMA is an Illinois based firm that specializes in providing financial services for school districts. On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, no; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

INVESTMENTS/LOANS/TRANSFERS

In order to sell the \$3,000,000 in working cash bonds, a transfer from the Working Cash Fund to Education Fund must be completed. A motion was made by Copley, seconded by Rogers to approve the following resolution permanently abating \$262,300 from Working Cash Fund to Education Fund.

WHEREAS, the Board of Education (the "*Board*") of Community Unit School District Number 100, Jersey and Greene Counties, Illinois (the "*District*"), has heretofore created and established a working cash fund in and for the District (the "*Fund*"); and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District that the Fund be abated; and

WHEREAS, Section 20-9 of the School Code of the State of Illinois, as amended (the "*Code*"), authorizes the Board to abate the Fund:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Community Unit School District Number 100, Jersey and Greene Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Amount of Abatement. The Fund shall be abated as of the date hereof by the amount (the "*Abatement Amount*") of \$262,300.

Section 3. Permanent Transfer. The School Treasurer of the District is hereby authorized and directed to forthwith permanently transfer the Abatement Amount as follows (a) \$262,300 to the educational fund of the District, (b) \$ 0 to the Operations and Maintenance Fund of the District and (c) \$ 0 to the Transportation Fund of the District, the same being the funds of the District hereby determined by the Board to be the funds most in need of the funds being transferred pursuant to this Resolution.

Section 4. Outstanding Loans. If necessary to effectuate such abatement and permanent transfer, outstanding loans from the Fund to any other funds of the District in an amount, together with any cash immediately transferred pursuant to Section 2 above, equal in the aggregate to the Abatement Amount shall be paid to the educational fund, operations and

maintenance fund and transportation fund of the District, and any remaining outstanding loans shall be paid to the Fund at the time and in the manner required by the Code.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repealer and Effective Date. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted May 21, 2003.

President, Board of Education

Secretary, Board of Education

On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

IN-SERVICE APPLICATION FOR 03-04 SCHOOL YEAR

A motion was made by Beach, seconded by Trask to approve the application requesting an additional in-service day to be used for parent teacher conferences for the 2003-04 School Calendar. On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

USE OF DISTRICT FACILITIES

A motion was made by Copley, seconded by Bishop to approve the following Use of District Facilities requests:

- Terri Taake and Angie Lyles, 7th & 8th grade girls' basketball open gym.
- Brett Beauchamp, Summer Shakespeare Camp
- Grafton Police Department to use the school gym at Grafton Elementary for training.

On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

EASEMENT REQUSET

A motion was made by Trask, seconded by Beach to approve the land easement request of Grafton Technologies to bury a cable in front of West School. On roll call, Beach, yes; Bishop, yes; Copley, yes; Kallal, yes; Rogers, yes; Trask, yes; Droste, yes. Motion carried.

ITEMS FOR DISCUSSION

The regular monthly finance reports including Treasurer's Report, Revenue & Expenditure Report, Interest Revenue Report, Utility Report and Activity Fund Report were received, discussed and placed on file.

Mrs. Droste appointed members of the Board to serve on the following committees.

Facilities

Bill Breden, Chairman
Sherry Droste
Bill Bishop
Paul Rogers
Stu Trask

Finance

Tammy Steckel, Chairman
Sherry Droste
David Beach
John Copley
Terrie Kallal

SUPERINTENDENT'S REPORT

Mrs. Steckel reported the Jersey County EAV increased 5.5%.

Mrs. Tungett recommended the PLAN test, preparatory test for the ACT, be given to all sophomores at the beginning of the 2003-04 school year. Test results will be used for curriculum planning in preparation for the PSAE test.

Mrs. Heitzig reported on an article in St. Louis Post Dispatch dated May 15 showing several classes in the District exceeding state standards.

Mrs. Rice reported on the following:

- The Illinois Budget had not been approved yet. No decision has been reached regarding the funding for our district.
- Since it was last meeting for principals for this school year, Mrs. Rice thanked them for the excellent job they have done this year.

A motion was made by Copley, seconded by Rogers to adjourn to executive session for the purpose of personnel evaluation and pending legal issues. Motion carried. The Board along with Mrs. Rice and Mrs. Tungett adjourned to executive session at 8:30.

The Board returned from executive session at 9:45 at which time a motion was made by Copley, seconded by Bishop to reconvene the regular session. Motion carried.

A motion was made by Bishop, seconded by Kallal to adjourn. On roll call, all voted yes. None no. Motion carried. The regular meeting adjourned at 9:47 May 21, 2003.